

**Shawnee County CDDO
Affiliate Meeting Minutes
September 14, 2022**

Present: Tim Gorton, Tracy Vincent, SLI; Shawna Lampe, Caring & Compassionate Care; Stephany Semple, Angie Dougan, Sally Martin, Tina Ruecker, Sharnelle Bennett, Taylor Arnold, Rebecca Glotzbach, Jennifer Brancaccio, TARC; MaryAnn Hughes, Holly Mace, Sunflower Supports; Shayla Bleidissel, AIS; Supportive Living; Frankie Holloway, Equi-Venture; Sara Dinkel, Dream Catchers; Beverly Weber Cobb, Circle of Friends; Cynthia Marta, DCCCA; Dave Skinner, Monaco & Associates; Amber Brewster, Chandra Nichols, Serenity; Tiffanie Krentz, Antonio Castaneda, Loving Hearts Training Center; Mark Gonzalez, Mosaic; Cassy Martin, Positive Impact; Quinta Avance, Avance-d Community Alternatives; Jenell Jones, Pearlie Mae's Compassion & Care; Gina Allen, Jonathan Allen, Caring & Compassionate Care; Sabrina Winston, Coleen Hernandez, Robert Smith, Haley Fender, Rachael Picukonis, Paula O'Brian, SNCDDO

Guest presenter: Laura Pederzani, Arcare. Overview of services and grants offered at Arcare. (See attached slides)

CDDO Updates/Reminders:

- Haley Fender's last day with the CDDO is 9/16/22.
- All KNI & Parsons behavior outreach, dental, and admissions applications needs to be sent to the CDDO directly. Please send to Sabrina Winston and include Coleen Hernandez.
- Affiliate Satisfaction Survey was sent out on 9/6/22, the last day to submit responses was 9/20/22.
- Reminder for TCM's: Individuals attending 18-21 program but wanting to access partial day services when school is not in session: an IEP meeting needs to be held to get an addendum into the IEP. Usually Coleen Hernandez attends this meeting as well as the MCO Care Coordinator. The IEP would then be submitted to Robert Smith who would send it onto KDADS for approval. KDADS has the final approval to access day services.
- We are discussing with our IT provider about behavior tracking and having it done on the computer, and having it electronically sent to the Assessors. Please let us know your thoughts on this, whether it might be helpful.
- Introduced Corby Lockwood, Program Integrity Compliance Specialist, Northeast region. Corby shared updates on Final Rule: the list of compliant sites is accessible on the Community Connections portal. The new portal starts in October and Community Connections will no longer be accessible at the end of this month. Will begin H1 and H2 desk reviews by mid October. KDADS also has an AIR training available.

Guest Presenters: Stephany Semple, Angie Dougan, TARC Self-Determination

Reminders from the Assessors:

- TCMs need to reach out to the Assessor to schedule the BASIS at least 6 weeks prior to the 358th day.
- TCMs need to send a copy of the invite to the Assessor and team as soon as the meeting is scheduled, even if it is on teams, zoom, etc. In addition to the virtual, calendar invite. (See invite template attached.)

- Assessors need documentation for the meeting no later than 2 days prior to the BASIS. We are still getting them sometimes as close as 30 minutes prior to the start of the meeting.
- The Assessor will send the dates and times available, the TCM is responsible for coordinating with the team which of those dates and times will work for the team. We have started getting invites for dates and/or times that we never sent out and that we do not have available. Assessors have many meetings each month and there are time constraints associated with the timing of the BASIS per individual, what we offer for that specific person is what we have. We understand the need for some flexibility to ensure everyone who needs to attend, can, such as when the individual is a student and needs a meeting after school hours. In those cases, preferences need to be sent to the Assessor at the time the TCM requests dates, not after our dates have already been sent out.
- Please when sending emails to schedule the BASIS, include first and last name or, at least, the first initial and full last name. We have many people on our caseload with initials of J.S, for example, and have no idea who the TCM is talking about when asking for dates when they don't specify who it is for.

Training Opportunities/Resources:

- **October** Medicaid Training Opportunities from KDHE were sent out, see 9/12/22 email.
- **October 12, 2022** 11:00 Affiliate Meeting (Guest presenter Laura Leistra, MCO's – overview of MCO Manager role. Jessica Danon, KUMC Down Syndrome exercise study)
- **November 3, 2022** 8:30-12:00 CDDO Training (Session 1: CDDO Overview, Article 63, BASIS, Status Action Forms)
 - Email Christine churla@sncddo.org to sign up for CDDO Training. Both trainings are required for new TCM's within 6 months of hire. Each session covers different topics, so you do not need to attend Session 1 before attending Session 2.
- **November 8, 2022** 1:00-4:00 CDDO Training (Session 2: BCI, Transition Checklist, Critical Incident Reports, PAS Tools)
 - Email Christine churla@sncddo.org to sign up for CDDO Training. Both trainings are required for new TCM's within 6 months of hire. Each session covers different topics, so you do not need to attend Session 1 before attending Session 2.
- **November 9, 2022** 11:00 Affiliate Meeting (Guest presenter Tina Lopez, KNI – overview of behavior support plans.)

If you attended via telephone, send an email to Christine churla@sncddo.org to be counted for attendance.

Next Affiliate Meeting: 10/12/22 11:00