



**Shawnee County  
Community Developmental Disabilities Organization**

*“Your resource for connecting our community”*

2701 SW Randolph Ave.

Topeka, KS 66611

Phone: (785) 232-5083

Fax: (785) 235-8041

[www.sncddo.org](http://www.sncddo.org)

## Table of Contents

Acronyms	1
What is the CDDO?	2
Eligibility for Services and Supports	3-4
Procedures	4
Functional Assessment (BASIS)	6
HCBS I/DD Waiver Services	7
Continuity of Funding	8
Funding Sources and Services	9
Definition of Targeted Case Management	10
Suggested Questions when choosing a Targeted Case Management Provider	11
Rights	12-15
Person Centered Support Plan	15
Support Network	16
Quality Oversight Committee/Council of Community Members	17
Grievance Process	18
Dispute Resolution	19
WIOA Local Resources	20
Resource Phone Numbers and Websites	21-24
Training Opportunities	25

## WELCOME

The Shawnee County Community Developmental Disability Organization (CDDO) Resource Guide has been designed to provide you with information about available services for individuals with Intellectual/Developmental Disabilities (I/DD) in Shawnee County.

The Resource Guide includes a description of the eligibility determination criteria and information about how to access services when funding is available.

The CDDO maintains a current listing of agencies who are affiliated and the type of services they provide. The affiliate list may be accessed on the Shawnee County CDDO website at [www.snccdo.org](http://www.snccdo.org).

## Acronyms

<b>AIR</b>	Adverse Incident Reporting (State of Kansas)
<b>BASIS</b>	Basic Assessment and Services Information System
<b>CDDO</b>	Community Developmental Disability Organization
<b>CIR</b>	Critical Incident Report (CDDO)
<b>CSD</b>	Community Support Day
<b>CSP</b>	Community Service Provider
<b>CSR</b>	Community Support Residential
<b>DD</b>	Developmental Disability
<b>EDI</b>	Eligibility Determination Instrument
<b>ELP</b>	Essential Lifestyle Plan
<b>HCBS</b>	Home and Community Based Services
<b>I/DD</b>	Intellectual/Developmental Disability
<b>IEP</b>	Individualized Education Plan
<b>ISP</b>	Individual Support Plan
<b>KAMIS</b>	Kansas Aging Management Information System
<b>KDADS</b>	Kansas Department for Aging & Disability Services
<b>KDHE</b>	Kansas Department of Health and Environment
<b>KLO</b>	Kansas Lifestyle Outcome
<b>MCO</b>	Managed Care Organization
<b>MH</b>	Mental Health
<b>PCS</b>	Personal Care Services
<b>PCSP</b>	Person Centered Support Plan
<b>POC</b>	Plan of Care
<b>QA</b>	Quality Assurance
<b>QE</b>	Quality Enhancement
<b>SHC</b>	Supportive Home Care
<b>TCM</b>	Targeted Case Management

# **COMMUNITY DEVELOPMENTAL DISABILITY ORGANIZATION (CDDO)**

## **What is the CDDO?**

Consistent with the provisions of the Developmental Disability Reform Act, the State of Kansas designated CDDO's to arrange for or to provide I/DD services and supports.

The Shawnee County CDDO works collaboratively with affiliated agencies to ensure quality services are provided to persons with I/DD.

Responsibilities of the CDDO include:

- Single point of contact for people seeking I/DD services
- Determine eligibility for I/DD services
- Provide updated affiliate information and referrals to other community agencies
- Provide updated affiliate information about community services to persons, and their court appointed guardians, living in state institutions
- Quality oversight and monitoring of services provided
- Reporting information to KDADS
- Implementing state policies and procedures
- Ensuring equal access to services

## **To Begin the Eligibility Process**

Contact the CDDO Liaison at (785) 506-8677 to request information about eligibility determination for I/DD services and supports or to make a referral. You can also find eligibility information on the Shawnee County CDDO website at [www.sncddo.org](http://www.sncddo.org).

## ELIGIBILITY FOR SERVICES AND SUPPORTS

To receive services and supports paid for by federal and state funds from KDADS, persons must meet specific eligibility criteria outlined in this section. It is the responsibility of the CDDO to ensure that persons supported by I/DD funds administered by KDADS meet these criteria. However, the CDDO may also hold each of its affiliates responsible for ensuring this. Use of KDADS administered I/DD funds to provide services and supports to persons who do not meet the eligibility criteria may result in recoupment of those funds.

Consistent with L. 1995, Chapter 234 (Substitute for H.B. 2458) persons who are I/DD or otherwise developmentally disabled are those whose conditions presents an extreme variation in capabilities from the general population which manifests itself in the developmental years resulting in a need of life long interdisciplinary services. This identifies those who, among all persons with disabilities, are the most disabled as defined below:

**Intellectual Disability** means substantial limitations in present functioning that is manifested during the period from birth to age 18 years and is characterized by significantly sub-average intellectual functioning existing concurrently with deficits in adaptive behavior including related limitations in three or more of the following applicable adaptive skill areas:

- Communication
- Self-Care
- Home Living
- Social Skills
- Community Use
- Self-Direction
- Health and Safety
- Functional Academics
- Leisure
- Work

Diagnosis of Intellectual Disability made by a licensed healthcare professional duly credentialed to make such diagnosis.

**Other developmental disability** means a condition such as autism, cerebral palsy, epilepsy, or other similar physical or mental impairment (or a dual diagnosis of intellectual/developmental disability and mental illness) and is evidenced by a severe and chronic disability which:

1. is attributed to a mental or physical impairment or a combination of mental and physical impairments, **AND**
2. is manifested before the age of 22, **AND**
3. is likely to continue indefinitely, **AND**
4. results in substantial limitations in any three or more of the following areas of life

- a. living independently
- b. economic self-sufficiency, **AND**

to further clarify substantial functional limitations, the CDDO may, but is not required to use the Eligibility Determination Instrument (EDI) or other professionally accepted, standardized methods of Functional Assessment.

1. reflects a need for a *combination and sequence* of special, interdisciplinary or generic care, treatment or other services which are lifelong, or extended in duration and are *individually planned and coordinated*, **AND**
2. does not include individuals who are solely severely emotionally disturbed or seriously persistently mentally ill or have disabilities solely as a result of infirmities of aging.

**For children under the age of eight**, developmental disability means a severe, and chronic disability which:

1. is attributable to a mental or physical impairment or a combination of mental and physical impairments, **AND**
2. is likely to continue indefinitely, **AND**
3. results in at least three developmental delays as measured by qualified professionals using appropriate diagnostic instruments or procedures, **AND**
4. reflects a need for a combination and sequence of special, interdisciplinary or generic care, treatment or other services which are lifelong, or extended in duration are individually planned and coordinated, **AND**
5. does not include individuals who are solely severely emotionally disturbed or seriously and persistently mentally ill.

## **PROCEDURES**

The CDDO shall assure that all persons receiving state and/or federal funds meet the I/DD eligibility definition.

To receive ICF/IID or HCBS/I/DD waiver services an individual must meet the eligibility criteria outlined by the State of Kansas per the Developmental Disability Reform Act. <http://www.kdads.ks.gov/commissions/csp/home-community-based-services-%28hcbs%29/program-list/i-dd>

If determined ineligible, a person shall have the right to request reconsideration of the eligibility determination by a third party. The request must be in writing and forwarded to Shawnee County CDDO Liaison, 2701 SW Randolph Ave., Topeka, KS 66611.

If upon reconsideration by a third party the person remains ineligible, the person shall have the right to an appeal. The appeal must be filed in writing within 30 days of the ineligible notice and sent to:

Administration Hearings Section  
1020 S. Kansas Ave.  
Topeka, KS 66612

# FUNCTIONAL ASSESSMENT

## Questions & Answers

### **What is a Functional Assessment?**

- A Functional Assessment is a three-part assessment which takes approximately an hour to complete. The three parts are Information, Assessment and Services summary.

### **Why does a Functional Assessment need to be done?**

- All children and adults with a developmental disability who are receiving services and new persons determined I/DD eligible are required to have a Functional Assessment to determine waiver eligibility for HCBS funding.
- **What are the questions about?**
- The Information and Services section is for recording information such as name, address, and a list of services being provided. The assessment section reflects the necessary supports in areas such as medical, behavioral, motor, self-care, and cognitive.

### **Who should attend?**

- The individual for whom the Functional Assessment is being completed must be present and anyone who is in the person's circle of support is encouraged to participate. This includes parents, guardians, teachers, siblings, paraprofessionals and any staff members that work with the person. The individual has the option to leave during the assessment should he/she become uncomfortable with the questions being asked.

### **Where are meetings held?**

- The Functional Assessment can be completed at the person's home, school, CDDO office or other preferred setting.

### **Why do my answers matter?**

- It is important that all questions are answered accurately during the screening for the person to receive the appropriate supports.

### **What happens next?**

- The information is submitted electronically to the State of Kansas. When HCBS Waiver eligibility has been determined, a tier level of 1-5 is assigned based on the cumulative score.

*If you have any questions, please call the  
CDDO at (785) 232-5083*



## CHOOSING or CHANGING SERVICE PROVIDERS

If you are choosing a provider for the first time or are interested in changing providers, you may do so at any time. To begin this process, contact your Targeted Case Manager or the CDDO.

The CDDO will be able to provide you with information on how to select the appropriate service provider as well as to provide you with a current listing of service providers in the Shawnee County area accepting new persons. A current list of service providers is always available on the Shawnee County CDDO website at [www.sncddo.org](http://www.sncddo.org).

## SERVICES

Services are provided to any eligible person if:

1. the chosen service provider is able to provide services, **AND**
2. funding is available

If funding is not available, the person may choose to be added to the statewide waiting list.

## HCBS/IDD WAIVER SERVICES

**Assistive Services:** Wheelchair modifications, ramps, home modifications, van lifts and assistive technology.

**Children's Residential Services:** Foster care services for children placed out of the family home, voluntarily or involuntarily, in a licensed foster care program.

**Day Services:** Out of the home services for adults designed to increase a person's productivity and independence, and to integrate into the community.

**Enhanced Care Services (formerly Sleep Cycle Support):** Overnight attendant to assist with medical needs.

### Medical Alert Rental

**Overnight Respite Care:** Designed to provide relief to family members who serve as the primary unpaid caregiver(s). (Maximum of 60 nights per calendar year)

**Residential Services:** Services for adults that provides a residential environment created to retain and/or improve skills related to activities of daily living.

**Specialized Medical Care:** Long-term nursing support for the medically fragile and technology dependent.

**Supportive Employment** - Competitive work in an integrated setting with on-going support services for participants who have I/DD.

**Supportive Home Care (Agency Directed):** Services are provided by an agency (not self-directed by the person receiving services) to assist a person living with someone meeting the definition of family.

**Wellness Monitoring:** Bi-monthly visits by a nurse to monitor significant medical needs.

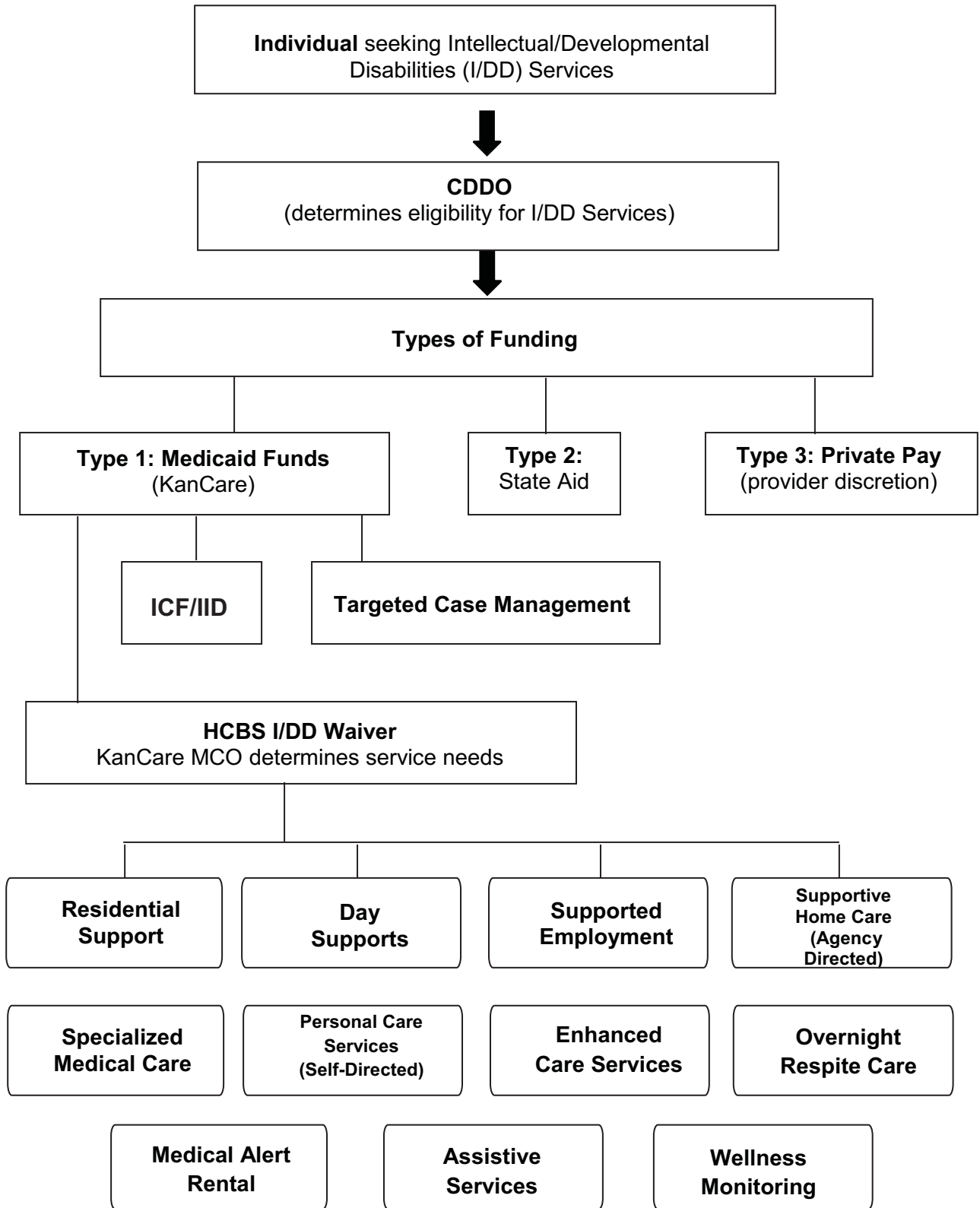
## **CONTINUITY OF FUNDING**

Home Community Based Services (HCBS) Waiver funding continues:

1. As long as the person remains a resident of Kansas **AND**
2. Funding is available

HCBS funding remains in effect when a person moves from one CDDO area to another CDDO area.

# FUNDING SOURCES AND SERVICES



## DEFINITION OF TARGETED CASE MANAGEMENT

**Definition of Services:** Targeted Case Management services are defined as those services which will assist the individual in gaining access to medical, social, educational and other needed services.

Targeted Case Management includes all the following services:

- **Assessment** of an eligible individual to determine service needs by gathering the individual's history, identifying the individual's needs, completing related documentation and gathering information from the individual, family members, medical providers, social workers and educators to form a complete assessment of the individual.
- **Development of a specific support/care plan** that is based on the information collected through the assessment. The plan specifies the goals and actions to address the medical, social, educational and other service needs of the individual. The plan is created with the individual or legal representative to develop goals and identifies a course of action conducive to those goals.
- **Referral and related activities:** The TCM will assist an individual or his/her legal representative to obtain needed services by providers that meet the desired activities and/or services.
- **Monitoring and follow-up activities:** includes activities and contacts necessary to ensure that the support/care plan is implemented and adequately addresses the individual's needs.

**This may include transition planning:**

- a. from school to the adult world;
- b. from an institution to community alternatives;
- c. from one type of service setting to another;
- d. from one provider to another provider, or
- e. from one service area to another service area.

## **SUGGESTED QUESTIONS WHEN CHOOSING A TARGETED CASE MANAGER/PROVIDER**

1. Will I choose my own targeted case manager (TCM) or will you?
2. Why should I choose your Targeted Case Management agency?
3. What are your strengths? Specialty Areas?
4. How long have you been a Targeted Case Manager?
5. Are you familiar with IEP's, school transition and education law? Will you attend those meetings?
6. How will you advocate for me?
7. What is your role in maintaining my benefits?
8. Will you assist with the Medicaid application and other paperwork?
9. Are you aware of community resources?
10. Can you help me understand what Managed Care Organizations do?
11. How will you help me if I choose to self-direct my care?
12. May I contact you in an emergency after business hours?
13. Is there a fee for me to receive targeted case management services?

# RIGHTS

Other's can not hurt you physically or with words.

You have the right to Privacy, when you want.

You have the right to basic needs such as food, clothing, medical care, and a home.

You can have visitors, mail, & phone calls where you live. You have the right to visit with friends and family in public and in private.

You have the right to vote.

You have the right to choose and practice your religion or faith.

You have the right to manage your own money to the extent you are able, or you can receive help with it.

Medications that you take for behaviors are okayed by you, before you take them.

Also, work is your choice. And you must be paid for your work.

You have the right to Receive Buy & Use your own possessions.

You have the right to be treated with dignity and respect. Others should treat you fairly and the same as anyone else.

You should always be included in discussions and decisions regarding your life, including your Person-Centered Plan.

You have the right to see your records, file a complaint, or use the legal system.

# RIGHTS & RESPONSIBILITIES

## **Rights for Individuals with Intellectual/Developmental Disabilities (IDD)**

The Community Developmental Disability Organization (CDDO) is responsible for carrying out the duties as described in Kansas law and regulation (K.S.A. 39-1801 et seq. and K.A.R. 30-63-1 and 30-64-01 et seq. and for purposes of CDDO compliance with K.A.R. 30-64-22(e)(2).

As an individual who is receiving services from the State of Kansas IDD Waiver or has been placed on the IDD Waiver waitlist, my core rights in connection with the CDDO are as follows:

1. The right to have help getting the community services of my choice once I have been determined eligible for the HCBS IDD Waiver by KDADS based on my disability and finances.
2. The right to choose which targeted case management services I'd like to receive, from a provider affiliated with my CDDO.
3. The right to choose whether or not I'd like to have a targeted case manager if I am currently on the IDD waiver waitlist.
4. The right to receive services without discrimination as to the severity of my disability. If I currently pose a clear and present danger to myself or the community, the Secretary of KDADS may decide that I am inappropriate for community services.
5. The right to receive services for which I have been determined eligible from my choice of community service provider. Once I have been found eligible and funds are available, I should receive the service I have chosen, or it should be reported to the Secretary of KDADS that I am waiting for that service.
6. The right to continue to receive services for which I am eligible as long as state or federal funding support continues. I also have the right to transfer that level of state and federal financial support if I move from one service area to another within the state of Kansas.

7. The right to take advantage of the CDDO dispute resolution process, including internal and external appeal procedures to settle any disagreement with the CDDO, any affiliate, or any other component of the community service system.
8. The right to receive information regarding the CDDO local Quality Assurance Committee and Council of Community Members.
9. The right to receive information about self-advocacy groups.
10. The right to receive services provided in a way that is based on my Person-Centered Support Plan (PCSP) and listed in my Person-Centered Service Plan (PCSP). My services must offer me opportunities for choice and ensure that all of my rights are respected and protected, including those listed in K.A.R. 30-63-22.

As an individual who resides in an Intermediate Care Facility which services Individuals with Intellectual Disabilities (ICF/IID), my core rights in connection with the CDDO according to Kansas law and regulations (K.A.R. 30-64-22 and 30-64-29) include the following:

1. The right to have equal access to services if I am referred to the CDDO for possible services.
2. The right for myself or my guardian (if one has been appointed) to receive information at least once a year offered in a way that is easy to understand, including:
  - a) The types of community services available in my area and information about the providers of those services; and
  - b) My rights as described in the Developmental Disabilities Reform Act and implementing Regulations. The commission will approve the content of this information.
3. The right for myself, my family, and my guardian (if one has been appointed) to receive information on services or supports that are currently available or could be made available within 90 days in or near my home county once eligibility has been achieved.
4. The right to have the CDDO offer to provide or arrange to provide these services and supports when it's time to do so.



# PERSON CENTERED SUPPORT PLAN

## What is a Person-Centered Support Plan (PCSP)?

- A plan that is written and available to you and your support workers.
- A plan developed by a support network chosen by you.
- A well thought out strategy to fulfill your preferred lifestyle.
- A plan approved in writing by you or your legal representative (guardian).

**Development of a PCSP** is based on the information collected through the Functional Assessment, specifying the goals and actions to address the medical, social, educational, and other service needs of the individual.

- The plan is written and developed by the individual and their support network.
- It contains a well thought out strategy of support to help an individual in their preferred lifestyle.
- It is approved in writing by the person and/or guardian.

## Who develops the PCSP?

The targeted case manager (TCM), you, as well as your family, guardian(s), friends, support staff and anyone else in your support network.

## What information is included in the PCSP?

The type of setting you want to live in and with whom you want to live with. What work or other valued activity you would like to do. With whom you would want to socialize with. In what social, leisure, religious, or other activities you want to participate in. Everything in this outline should be addressed in the plan. Alternative options should also be identified. Goals should be developed and included.

## What if I am not equipped to achieve my goals in life?

Your plan should include a list and description of things necessary to assist you in achieving your preferred lifestyle, such as; training, equipment, services and natural supports (family, friends and community resources).

## **SUPPORT NETWORK**

### **What is a Support Network?**

- People who know me and know what I want.
- People who help get me through life.
- People who are committed to my well-being.

## **QUALITY OVERSIGHT COMMITTEE**

The Kansas Administrative Regulation mandate that CDDOs have a committee comprised of persons served, family members, guardians, interested citizens and service providers that meet regularly. The committee will provide oversight for persons being served in Shawnee County and will measure the following:

1. Services that are paid for are delivered.
2. Services that are delivered are paid for in accordance with terms of any agreements or contract in force.
3. Services are being provided in a manner that meet certain requirements described in Article 63.
4. The CDDO or provider is assuring that all the persons served have their rights protected.
5. The CDDO and/or provider is reporting any suspicions of abuse, neglect, or exploitation (ANE) to the appropriate agency and has corrected or is in the process of correcting the cause of the confirmed ANE.

## **COUNCIL OF COMMUNITY MEMBERS**

The Council of Community Members consists of persons with I/DD, family members, guardians and community service providers. The Council schedules, at least, quarterly meetings to address concerns related to I/DD services and supports.

The Council is responsible for overseeing local capacity and makes suggestions concerning service issues and/or gaps of service. The Council has the right to express opinions and make recommendations to the governing board of the CDDO.

## GRIEVANCE PROCESS

If there is an unresolved issue after utilizing the provider's internal process:

- The person receiving services and/or guardian may contact their targeted case manager or the CDDO and request services from a different provider.
- If the person or guardian chooses to remain with the provider, a written notice of the dispute must be submitted to the CDDO. You may ask your TCM to assist you with this process.
- If the issue is not resolved at the CDDO level, or the grievance is with the CDDO, the person may refer to the CDDO's Dispute Resolution policy #60-020.

# DISPUTE RESOLUTION

Persons receiving services, legal guardian, and any individual from the persons support network and/or any other component of the community services system



Internal Agency Grievances Policy



CDDO Dispute Resolution Process



Professional Mediation (optional)



CDDO Governing Board



KDADS Community Service & Programs Commission



Administrative appeals within the  
Kansas Department of Administration

## WIOA LOCAL RESOURCE GUIDE for Shawnee County & Surrounding Areas

This information is provided pursuant to section 511 of the **Workforce Innovation and Opportunity Act** (WIOA).

WIOA is a comprehensive federal law, that was enacted on July 22, 2014, which is intended to streamline, consolidate, and improve workforce development and training services for various groups, including youth and workers with disabilities.

Contact information is listed for each entity that provides training opportunities for individuals with disabilities. Individuals are encouraged to investigate what resources may be beneficial as they develop life planning and employment goals.

Topeka Independent Living Resource Center (TILRC)	501 SW Jackson #100 Topeka KS 66603 <a href="http://www.tilrc.org">www.tilrc.org</a> (785) 233-4572	TILRC offers a wide variety of services, including education on self-advocacy, peer mentoring, and self-determination. They also aid with accessing benefits, vocational rehabilitation, transition, independent living skills, and socialization
Self-Advocate Coalition of Kansas (SACK)	2518 Ridge Court #236 Lawrence, KS 66046 <a href="http://sackonline.org">http://sackonline.org</a> (785) 749-5588	SACK teaches and encourages individuals to speak up for themselves and obtain the highest possible level of independence. They provide training modules on self-advocacy and other important skills free on their website
Transition Coalition University of Kansas – Beach Center on Disability – Joseph R. Pearson Hall	1122 W. Campus Road Room 521 Lawrence, KS 66045-3101 <a href="http://www.transitioncoalition.org">www.transitioncoalition.org</a> (785) 864-3101	The Transition Coalition provides numerous online line trainings for free that cover a wide range of topics, including self-determination and the transition process.
The Kansas Council on Developmental Disabilities (KCDD)	915 SW Harrison DSOB Room 141 Topeka, KS 66612 <a href="http://www.kcdd.org">www.kcdd.org</a> (877) 431-4604 or (785) 296-2608	KCDD's purpose is to support people of all ages with developmental disabilities so they can make choices regarding their quality of life and participation in society. They provide a variety of resources on all topics, including self-advocacy, self-determination, peer mentoring, and employment.
Independence, Inc.	2001 Haskell Ave. Lawrence, KS 66046 <a href="http://www.independenceinc.org">www.independenceinc.org</a>	An Independent Living Center, that works with people with various disabilities to live in the

Independence, Inc.	2001 Haskell Ave. Lawrence, KS 66046 <a href="http://www.independenceinc.org">www.independenceinc.org</a> (877) 431-4604	An Independent Living Center, that works with people with various disabilities to live in the environments of their choice. They offer options, resources and advocacy to help people live fulfilling lives.
Disability Rights Center of Kansas (DRC)	214 SW 6 <sup>th</sup> Ave., Suite 100 Topeka, KS 66603 <a href="https://www.drckansas.org">https://www.drckansas.org</a> (785) 273-9661	The DRC of Kansas is a 501 (c) (3) public interest legal advocacy agency empowered by Federal law to advocate for the civil and legal rights of Kansans with disabilities.

## PHONE NUMBERS AND WEBSITES

EMERGENCY NUMBERS		
<b>Emergency</b> All emergencies police fire, sheriff and ambulance	911	<b>Non- emergency</b> Police Dept. – 785-368-9551 Sheriff's Dept. – 785-368-2200
Poison Control	800-222-1222	<a href="http://www.kumed.com/medical-services/poison-control">www.kumed.com/medical-services/poison-control</a>
STATE OF KANSAS		
Kansas Dept. For Aging Services (KDADS) Abuse Hotline	800-922-5330	<a href="http://www.kdads.ks.gov/hotlines">www.kdads.ks.gov/hotlines</a>
Kansas Office of the Governor	785-296-3232 877-579-6757	<a href="https://governor.ks.gov">https://governor.ks.gov</a>
Kansas Department of Children and Families(DCF)	785-296-3271	<a href="http://www.dcf.ks.gov">www.dcf.ks.gov</a>
Kansas Department for Aging and Disability Services (KDADS)	785-296-4986 800-432-3535	<a href="http://kdads.ks.gov">http://kdads.ks.gov</a>
Kansas Department of Health and Environment (KDHE)	785-291-3419	<a href="http://www.kdheks.gov">www.kdheks.gov</a>
Kansas Legislature	785-296-2391	<a href="http://www.kslegislature.org">www.kslegislature.org</a>
Adverse Information Report Information		<a href="https://www.kdads.ks.gov/provider-home/providers/adverse-incident-reporting">https://www.kdads.ks.gov/provider-home/providers/adverse-incident-reporting</a>
Adult/Child Protective Services Reporting	800-922-5330	<a href="https://www.dcf.ks.gov/services/PPS/Pages/KIPS/KIPSWebIntake.aspx">https://www.dcf.ks.gov/services/PPS/Pages/KIPS/KIPSWebIntake.aspx</a>
Kansas Attorney General	785-296-2215 888-428-8436	<a href="http://ag.ks.gov/home">http://ag.ks.gov/home</a>
KanCare/Medicaid Application	800-792-4884	<a href="https://kancare.ks.gov/consumers/apply-for-kancare">https://kancare.ks.gov/consumers/apply-for-kancare</a>
Social Security Administration	888-327-1271	<a href="http://www.ssa.gov">www.ssa.gov</a>

**MANAGED CARE ORGANIZATIONS (MCO)**  
**To view an example Open Enrollment Packet for Current Member**  
**Go to: [http://www.kancare.ks.gov/choosing\\_a\\_plan.htm](http://www.kancare.ks.gov/choosing_a_plan.htm)**

Aetna	855-221-5656	<a href="http://www.aetnabetterhealth.com/kansas">www.aetnabetterhealth.com/kansas</a>
Sunflower Health Plan	877-644-4623 TTY: 888-282-6428	<a href="http://www.sunflowerhealthplan.com">www.sunflowerhealthplan.com</a>
United Healthcare	877-542-9238 TTY: 771	<a href="http://www.uhc.com">www.uhc.com</a>
<b>HOSPITALS</b>		
University of Kansas Health System St. Francis Campus	785-295-8000	<a href="http://kutopeka.com/">http://kutopeka.com/</a>
Stormont-Vail HealthCare	785-354-6000	<a href="http://www.stormontvail.org">www.stormontvail.org</a>
<b>MENTAL HEALTH</b>		
Family Service & Guidance Center	785-232-5005	<a href="http://www.fsgctopeka.com">www.fsgctopeka.com</a>
Valeo Behavioral Health Care	785-233-1730 785-234-3300 (Crisis Hotline)	<a href="http://www.valeocrp.org">www.valeocrp.org</a>
<b>IDENTIFICATION</b>		
Dept. of Motor Vehicles	785-296-3613	<a href="https://www.ksrevenue.org/">https://www.ksrevenue.org/</a>
Voter Registration	785-251-5999	<a href="http://www.snco.us">www.snco.us</a>
<b>PUBLIC SERVICE</b>		
American Red Cross	785-234-0568	<a href="http://www.redcross.org/ks/local-chapters/capital-area">www.redcross.org/ks/local-chapters/capital-area</a>
Community Action	785-235-9561	<a href="http://www.wefightpoverty.org">www.wefightpoverty.org</a>
Doorstep of Topeka, Inc.	785-357-5341	<a href="http://doorsteptopeka.org">http://doorsteptopeka.org</a>
Let's Help	785-234-6208	<a href="http://www.letshelpinc.org">www.letshelpinc.org</a>
Salvation Army	785-233-9648	<a href="http://www.salvationarmyusa.org">www.salvationarmyusa.org</a>
Topeka Housing Authority	785-357-8842	<a href="http://www.tha.gov">www.tha.gov</a>
United Way of Greater Topeka	785-273-4804 211 (toll free statewide)	<a href="http://www.unitedwaytopeka.org">www.unitedwaytopeka.org</a> toll free statewide – assistance with rent, utilities, medical, clothing, tutoring and counseling
<b>LEGAL SERVICES</b>		
Kansas Legal Services	785-233-2068	<a href="http://www.kansaslegalservices.org">www.kansaslegalservices.org</a>
Shawnee County Public Defender	785-296-6631	<a href="http://www.sbids.org">http://www.sbids.org</a>
Washburn University School of Law Clinic	785-670-1060	<a href="http://washburnlaw.edu/contactus">http://washburnlaw.edu/contactus</a>



<b>RECREATION</b>		
Special Olympics Kansas	913-236-9290	<a href="http://www.kssso.org">www.kssso.org</a>
Shawnee County Parks & Recreation	785-251-2600	<a href="http://parks.snco.us/">http://parks.snco.us/</a>
YMCA	785-354-8591	<a href="http://www.ymcatopeka.org">www.ymcatopeka.org</a>
YWCA	785-233-1750	<a href="http://www.ywcaneks.org">www.ywcaneks.org</a>
<b>TRANSPORTATION</b>		
Topeka Transit	785-783-7000	<a href="http://www.topekametro.org">www.topekametro.org</a>
The Lift (individuals with disabilities)	785-783-7000	<a href="http://www.topekametro.org/riding/paratransit">http://www.topekametro.org/riding/paratransit</a>
Capitol City Taxi	785-267-3777	
Yellow Cab	785-357-4444	
<b>RESOURCES</b>		
Child Care Aware of Eastern Kansas	785-357-5171	<a href="http://nenc.ks.childcareaware.org/">http://nenc.ks.childcareaware.org/</a>
Easter Seals Capper Foundation	785-272-4060	<a href="http://www.easterseals.com">www.easterseals.com</a>
El Centro of Topeka	785-232-8207	<a href="http://www.elcentrooftopeka.org">www.elcentrooftopeka.org</a>
Kansas Children's Service League	785-274-3100	<a href="https://www.kcsl.org">https://www.kcsl.org</a>
Kansas Dental Association	785-272-7360	<a href="http://www.ksdental.org">www.ksdental.org</a>
Marian Dental Clinic	785-233-2800	<a href="http://sclhealth.org/locations/marian-dental-clinic/">sclhealth.org/locations/marian-dental-clinic/</a>
Shawnee Regional Prevention and Recovery Services	785-266-8666	<a href="http://www.parstopeka.com">www.parstopeka.com</a>
Shawnee Health Agency	785-251-2000	<a href="http://shawneehealth.org">http://shawneehealth.org</a>
Women's Recovery Center	785-233-5885	<a href="http://www.treatmentcentersdirectory.com">www.treatmentcentersdirectory.com</a>
YMCA Center for Safety & Empowerment	785-233-1750 888-822-2983 (hotline)	<a href="http://www.domesticshelters.org/ks/topeka/66612/ywca-center-for-safety-and-empowerment">www.domesticshelters.org/ks/topeka/66612/ywca-center-for-safety-and-empowerment</a>
<b>ADVOCACY</b>		
InterHab	785-235-5103	<a href="http://www.interhab.org">www.interhab.org</a>
ARC Advocacy Topeka Chapter	785-235-0597	<a href="http://www.tarcinc.org">www.tarcinc.org</a>
Disability Rights of Kansas	785-273-9661 877-776-1541	<a href="http://www.drckansas.org">www.drckansas.org</a>
Self-Advocates of Kansas (SACK)	785-749-5588 888-354-7225	<a href="http://sackonline.org/">http://sackonline.org/</a>

### SUPPORT NETWORKS

Down Syndrome Guild of Greater Kansas City	913-384-4848	<a href="http://www.kcdsg.org/about_dsg.php">www.kcdsg.org/about_dsg.php</a>
Epilepsy Foundation Kansas & Missouri	816-444-2800 (Ks) 800-264-6970 (Mo)	<a href="http://www.epilepsy.com/missouri-kansas">www.epilepsy.com/missouri-kansas</a>
Families Together	785-233-4777 800-264-6343	<a href="http://www.familiestogetherinc.org">www.familiestogetherinc.org</a>
Kansas Commission on Disability Concerns	800-295-5232	<a href="http://kcdcinfo.com/">http://kcdcinfo.com/</a>
Kansas Center for Autism	913-897-8471	<a href="http://www.kcart.ku.edu">www.kcart.ku.edu</a>
National Association for the Dually Diagnosed (NADD)	800-331-5362	<a href="http://thenadd.org">http://thenadd.org</a>
United Cerebral Palsy of Kansas	316-688-1888	<a href="http://ucpks.org">http://ucpks.org</a>
The Arc- National Organization	800-433-5255	<a href="http://www.thearc.org">www.thearc.org</a>
American Network of Community Options & Resources (ANCOR)	703-535-7850	<a href="http://www.ancor.org">www.ancor.org</a>

# **CDDO SPONSORED TRAINING OPPORTUNITIES**

## **ADULT LICENSING/ARTICLE 63**

Review licensing regulations, which govern delivery of developmental disability services. There is not a fee for participants.

## **Functional Assessment (BASIS)**

This class explains the Functional Assessment process and how to be actively involved during a meeting. There is not a fee for participants.

## **CDDO OVERVIEW**

This class explains the role and responsibilities of the CDDO. Information is shared about service providers in Shawnee County. There is not a fee for participants.

## **Web Based System (BCI)**

This class teaches authorized affiliated provider staff how to utilize the web based system to access information for persons providing services to. There is not a fee for participants.

## **Service Provider Transition Protocol**

This class teaches case managers and providers the local process in Shawnee County when a person is transitioning services to another affiliated service provider. There is not a fee for participants.

\*\*\* Affiliated providers may offer additional training opportunities. Feel free to contact affiliated agencies or your case manager.

# Shawnee County CDDO Affiliated Providers

**Please see the most current affiliate listing provided  
to you by the Assessor.**

The affiliated provider listing is also on our website at [www.sncddo.org](http://www.sncddo.org).