

**Shawnee County CDDO  
Affiliate Meeting  
Feb. 10, 2014**

**Present:** Tracey Herman, TARC; Olga Hennessey, TARC; Robert Smith, SNCDDO; Dave Skinner, Monaco & Associates; Frank Holloway, EVF; Crystal Nelson, Dream Catchers; Reggi Greco, EVF; Ramona Macek, ESCF; Merilee Larson, Lifeworx; Sabrina Winston, SNCDDO; Doug Gerdel, Life Patterns; Eileen Doran, TARC; Lindsay Cornella, Mosaic; Conference call attendees: Diane, Mobility First; Lorraine Dold, Another Day; Tandy Kimbrough, SLI; Mary Stafford, Exploring Life; Ann Coulter, Helpers, Inc.

**I. CDDO Updates:**

- January Affiliate Report Overview
  - See attachment for December Affiliate Report
  - 1075 individuals receiving services (843/841 adults, 236/234 children) in Shawnee County.
  - There were 5 individuals determined eligible; 2 determined ineligible; 1 ported in and 1 that ported out of Shawnee County.
  - There were 2 crisis requests reviewed by the funding committee; 0 was approved; 0 was denied and 2 pending.
  - 13 individuals have been crisis approved during FY2013.
  - There are 57/57 individuals who have not chosen a case manager; 33 Medicaid eligible and 24 Non-Medicaid eligible.
  - Individuals changing service providers included: 10 - day services (includes multiple providers); 10 - residential services; 20 - case management; and 3 - FMS Provider.
  - There were 369 POC's reviewed for the month. Of the POCs reviewed for in home supports, 0% was over allocation and 100% at allocation.
  
- I/DD has been implemented into KanCare as of 2.1.14. We are all in the learning process and have been joining in Lunch & Learn calls with KDADS, MCO's and other Stakeholder conference calls. Registration is required and can be done online at <http://www.kdads.gov>. The access number is (866) 620-7326 and the conference code is 428358031. The information can also be found in the I/DD Weekly Bulletin.
  - The weekly schedule for calls is:
    - Monday and Fridays Lunch & Learn 11-12
    - Tuesday TCM phone conference 3-4 pm
    - Wednesday for individuals and families 12-1 pm
    - Thursday CDDO with KDADS 11-12:30
  
- Billie has emailed providers requesting information on which MCO's they are contracted with so that we can add the information to our Affiliated Provider

List. If you have not let her know please do so as soon as possible at [bpadilla@sncddo.org](mailto:bpadilla@sncddo.org)

- Inclement weather was discussed at the last CDDO/KDADS conference call Thursday. The CDDO was waiting for the draft policy to be finalized before sending out. There have been some changes and it will be forwarded today. Included is a spreadsheet that the State wants completed and is due to the CDDO by 5:00 p.m. 2/4/14. In the draft it states providers have 24 hours to submit the information to the CDDO after the last day of the occurrence. The CDDO has five days to submit the compiled information to the State.
- Robert mentioned that some providers have sent in their information but, if not in excel format they need to resubmit (spreadsheet to be forwarded). The CDDO does not need all the extra documentation of services provided. Providers should have their documentation of what services were provided.

## **II. Guest Speakers: Rick Bailey and Kate McLaughlin, Sunflower Health Plan.**

- Rick is the provider representative for Northeast Kansas. He can be reached at (913) 217-0062 or [rbailey@sunflowerhealthcare.com](mailto:rbailey@sunflowerhealthcare.com).
- Rick stated that they have a summit call every Friday from 3-4 pm for I/DD providers. If you wish to participate the number is (855) 351-5537 the pass code is 4156574972# (you don't have to enter your name just press the #).
  - Go to <http://www.sunflowerstatehealth.com/>
  - For Providers
  - Training Bulletin – you will see previous summit questions and answers
- The I/DD Provider Representative is Kate McLaughlin and she can be reached at (913) 403-6938 or email [kmclaughlin@sunflowerstatehealth.com](mailto:kmclaughlin@sunflowerstatehealth.com)

***Next meeting is scheduled April 14, 2013***

Community Services and Programs Commission  
New England Building  
503 South Kansas Avenue  
Topeka, KS 66603-3404



Phone: (785) 296-3773  
Fax: (785) 296-0256  
[wwwmail@kdads.ks.gov](mailto:wwwmail@kdads.ks.gov)  
[www.kdads.ks.gov](http://www.kdads.ks.gov)

Shawn Sullivan, Secretary  
Gina Meier-Hummel, Commissioner

Sam Brownback, Governor

TO: HCBS-IDD Program Providers  
FROM: Aquila Jordan, HCBS Director, KDADS  
DATE: February 3, 2014  
RE: Authorization for Day Supports during Inclement Weather

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The purpose of this memo is to provide clarification about the authorization for the provision of Day Supports in the home of an individual during Inclement Weather.

A licensed Day Supports provider may provide Day Supports to individuals on the HCBS-IDD Program during inclement weather under limited circumstances: If the local schools are closed for inclement weather (such as ice, snow or flooding) and the inclement weather affects the individual or the individual's service providers.

Procedure:

- I. Requests for inclement weather must be made prior to (in anticipation of) inclement weather or within 48 hours of the inclement weather.
  - a. Please submit requests to the CDDO for a single submission and approval by the State.
    - i. Requests submitted to the CDDO must indicate the individual's MCO, and Day support Provider
    - ii. CDDOs must submit the consolidated requests within 5 business days of the due date for submission and provide them to KDADS by MCO.
  - b. If a request for authorization is submitted after the inclement weather, it should include the information about the activities provided.
    - i. CDDOs may request additional documentation to demonstrate activities completed during the inclement weather
    - ii. Billable activities require documentation of services/activities provided and may be requested by the MCO for final authorization.
- II. Providers
  - a. Requests should be made by the Day Supports Provider because only Day Supports providers can be paid for services provided.
  - b. Residential providers should have an emergency back up plan in place for inclement weather that includes provided residential services during the day time if day support providers are unable/unwilling to provide day supports due to weather risking the lives of their employees.

III. If appropriate approval is not made within the approved timeframes, Day Supports will not be billable.

This procedure is authorized pending review of compliance with CMS guidance.

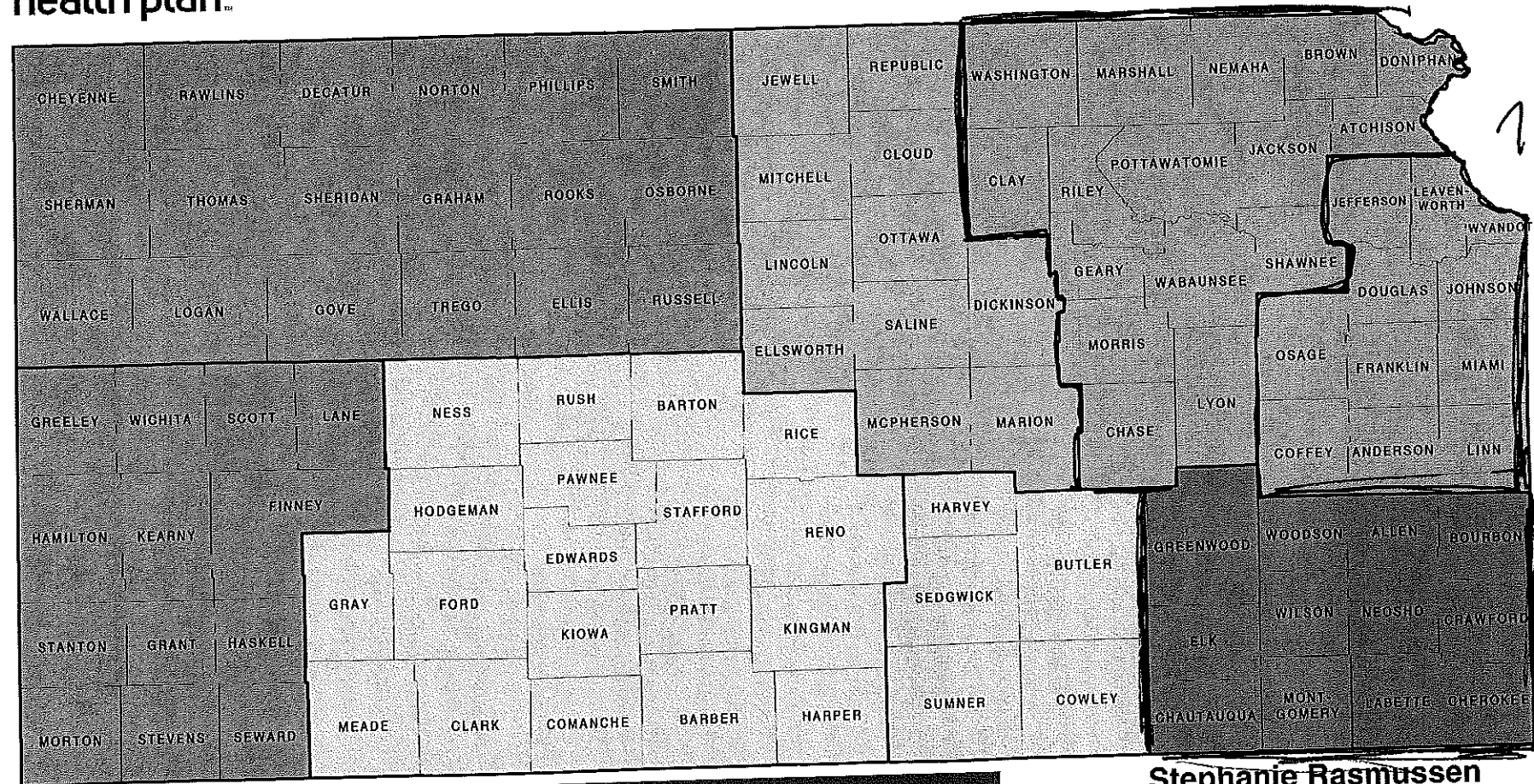
For questions, please email the HCBS-IDD Program Manager, Greg Wintle at [greg.wintle@kdads.ks.gov](mailto:greg.wintle@kdads.ks.gov).



\* *Kmclaughlin@sunflowerstatehealth.com*



# IDD Care Coordination Team Map



**REGIONAL MANAGERS and CONTACT INFORMATION:**

**Mitzie Tyree**  
Regions 1, 2, 3  
Region1IDDManager@sunflowerstatehealth.com  
Region2IDDManager@sunflowerstatehealth.com  
Region3IDDManager@sunflowerstatehealth.com

**Darcie Darby**  
Region 5  
Region5IDDManager@sunflowerstatehealth.com

**Michele Heydon**  
Regions 4 & 6  
Region4IDDManager@sunflowerstatehealth.com  
Region6IDDManager@sunflowerstatehealth.com

**Sarah Kirgan**  
Regions 7 & 8  
Region7IDDManager@sunflowerstatehealth.com  
Region8IDDManager@sunflowerstatehealth.com

**Stephanie Rasmussen**  
Director of IDD Supports

Region 1 Region 3 Region 5 Region 7  
Region 2 Region 4 Region 6 Region 8

**IDD Provider Relations Representatives**  
Alana Dotson - Regions 1-5  
913-333-4815  
Kate McLaughlin - Regions 6-8  
913-403-6938

*Kmclaughlin@Sunflowerstatehealth.com*