

**Shawnee County CDDO
Affiliate Meeting
February 28, 2019**

Present: Tim Gorton, SLI; Coleen Hernandez, CDDO; Jess Reling, CDDO; Crystal Nelson, CMS; Roxanne Hidaka, CMS; Donna Holstein, SLI; Dave Skinner, Monaco; Ramona Macek, ESCF; Evan Faulkner, AIS; Sean Parks, Serenity; Shelley Crowson, CDDO; Tina Ruecker, TARC; Tiffanie Krentz, TARC; Robert Smith, CDDO; Stacy Bleidissel, AIS; Stephanie Skedel, Serenity; Mary Stafford, Exploring Life; Tracey Herman, TARC; Dolores Cummings, TARC; Ann Barr, TARC; Sara Ditch, C&CC; Jaclyn Anderson, ARC of DGCO; Angie Reinking, ARC of DGCO; Quinta Avance, Avance-d; Angie Dougan, CDDO; Liza Finley, CDDO

CDDO Updates:

- BASIS Screening—Bring all documentation at the time of the assessment. No supporting documentation will be accepted after the meeting.
- Annual Functional Assessment guideline changes- The Shawnee County CDDO is initiating changes regarding for whom annual Functional Assessments are completed. Beginning immediately, annual Functional Assessment will only be completed for individuals who have active IDD HCBS Waiver services at the time that their annual Functional Assessment is due. Therefore, it will no longer be necessary to complete Functional Assessments annually for persons in DCF custody without HCBS services, persons on other HCBS Waivers, or persons who have their IDD services funded through a source other than HCBS (i.e. private pay, State Aid, etc.). TCM's who have specific scheduling questions should contact the assigned CDDO Screener to confirm if an annual Functional Assessment is needed.
- BCI Access-For initiating access and ending, please make sure BCI Affiliate Application is filled out and submitted for both actions to the CDDO.
- CDDO Quarterly Training March 28th including BCI training in the afternoon. If anyone is interested in RSVP'ing, please notify Liza-efinley@sncddo.org.
- In the event of incimate weather, send in template within 2 days of event or state will not accept. Send spreadsheet to Robert Smith-rsmith@sncddo.org
- Council of Community Members-Terms are up, and we need new members. Nomination forms are available at this meeting. Nominees in services are needed. Please submit to Coleen Hernandez-chernandez@sncddo.org
- A&E Reports- need to make sure those are being completed and Critical Incident Reports (substantiated or investigated) let Coleen Hernandez know as soon as possible.

- Service Provider Choice Form, Options Counseling -We are fine tuning the process. Options counseling and any service provider changes need to be referred and completed by the SNCDDO. Any follow ups can be referred to Coleen Hernandez, QMC. The SNCDDO will ensure that all Options are provided and reviewed by a CDDO representative. CDDO signature line has been added to our TCM Choice Form, Options Counseling Form and Service Provider Choice Form.
- April 25th is the new date for Stakeholder's Meeting in the TARC Training Room. Please RSVP to Liza-efinley@sncddo.org
- All policies should have a date and a revision date if revised.
- Sabrina introduced the new TCM Affiliate, Case Management Services. We also want to welcome Serenity as a new TCM Agency in Shawnee County.
- Sabrina introduced Angie Reinking as the new Director of The ARC of Douglas County.
- Robert distributed the IDD System Capacity questionnaire and asked if anyone had any questions. Please submit to Robert by March 15, 2019.

Guest Speaker(s):

- Mitzi McFatrach, Representative from Kansas Advocates for Better Care- Guides and supports older adults and families in making decisions about quality long-term care. Provides one on one guidance for families making decisions for loved ones. They have access to a data base on every adult care facility in Kansas. No cost for services they provide. Website-KABC.ORG; Email-info@kabc.org; Phone number-800-525-1782.
- Letitia Lewis-owner, Thumbs Up! Provides specialized before and after school care. Will provide care for anyone on the ASD spectrum. Will branch out to teens and adults, eventually, currently takes children ages 5-18. Weekly rates start at \$150.00. Email-info@thumbsuphome.com; Phone number-785-581-0608.

Next meeting is scheduled 3-5 pm on Thursday, April 4