

**Shawnee County CDDO
Affiliate Meeting Minutes
December 9, 2020**

Present: Edith McCall, Novy Froese, Ashley Wolfrum-Weatherley, Monaco & Associates; Elizabeth Barkley, Stephanie Skedel, Bill Burns, Veronica Snider, Kari Knight, Sandy Wood, Rachel Drew, Serenity; Jon Gerdel, Life Patterns; Shawna Hauck, Caring and Compassionate Care; Olga Hennessey, Shelby Fry, Tracey Herman, TARC; RICO Services; Robert Haddon, Juvy Haddon, Supportive Living; Tim Gorton, SLI; Quinta Avance, Avance-D Community Alternatives; Amy Harmon, CALM; Holly Mace, MaryAnn Hughes, Sunflower Supports; Ramona Macek, Capper Foundation; Jenell Jones, Pearlie Mae's; Lynne Shorter, Sarah Leishman, ResCare; Mary Stafford, Exploring Life; Sara Dinkel, Dream Catchers; Becky McCall, Becky's Bridges; Janice Duran, Enabled Hearth; Erica Koontz, Marquise Blackwell, LifeBridge, Mark Gonzalez, Mosaic; Angie Reinking, Arc of Douglas County; Frankie Holloway, EVF; Gina Allen, Caring and Compassionate Care; Jesse Cox, Loving Hearts Training Center; Kaitlyn Urban, KDADS PIC Staff; Sabrina Winston, Tiffanie Krentz, Coleen Hernandez, Julie Tilley, Christine Hurla, SNCDDO.

Affiliate Introductions:

New TCM provider: ResCare– Lynne Shorter

New Residential provider: Circle of Friends – Beverly Weber Cobb

CDDO Updates:

- Expectations for submitting documents to Assessors (email sent 12/2/2020)

*All documents must be submitted electronically **2 days prior** to the meeting. Documents need to be **emailed** rather than dropped off in person due to Assessors working remote. **Please do not submit any additional documentation that is not required for the meeting.***

Documents submitted by email **2 days prior to the meeting:**

- *New (within the last year) medical diagnosis documentation*
- *New (within the last year) epileptic seizure diagnosis documentation*
- **ONE** *current medication log (only submit the medication log the Assessor should use. Do not submit additional medication logs)*
- *Diet, in writing, only if not submitted within the last 2 years.*
- *All behavior tracking from all providers. As a reminder, behavior tracking must be submitted for all individuals who are getting paid supports in their home.*

Uploaded to BCI:

- *Behavior Support Plan*
- *PCSP*

Guidance from Derik Flerlage, Infection Disease Division Manager, SCHD:

- Full PPE is face shield worn with surgical mask. Only protects the wearer.
- For free testing: <https://www.gogettested.com/kansas>
- Agency Testing Information: [Contact information \(attached\)](#) on laboratories providing testing capability to our LTCF. In Shawnee County – Region 3 – this is 4M. The point of contact to begin discussions would be Mandy O’Rear. (mandy@4mhealthlabs.com) or 913-222-5600. Provider’s can reach out directly to the labs and KDHE will pay for the cost of testing on the back end for facilities once they are set up. [See attached Powerpoint: KS Unified Testing Strategy.](#)
- Guidance on 10 day quarantine for exposed individuals and monitoring of symptoms through 14 days: [See attached: CDDO Guidance 002](#)
- Plan for staff shortages. There cannot be crossover between positives and non-positives. Asymptomatic positives can potentially still work with other positives but the situation needs to be approved by the Health Department. [See attached: CDDO Guidance 002](#)

COVID:

- Send the CDDO an updated number of staff at each agency
- [Tracing Assessment: \(attached\)](#) Complete for contacts 48 hours prior to symptoms/testing
- Group gathering/holidays: We encourage you to stay within your own group as much as possible
- PPE inventory: Providers need to stay on top of keeping an inventory. Looking online is the best option. Order supplies early knowing there will be shipping times.
- If a person is being tested, the CDDO needs to be notified right away. If positive the provider needs to submit tracing right away.
- If positive, complete a CIR/AIR. We want TCM’s and providers to complete them.

CDDO Reminders:

- Affiliate Agreements were due 11/15/2020. In the process of getting signed.
- We continue recruitment for the Council of Community Members. Send nomination forms to Coleen Hernandez.
- We will continue to hold Affiliate Meetings at 11:00 on the 2nd Wednesday of each month.
- If you were in attendance via telephone, you may send an email to churla@snccdo to be credited for attendance.

Training Opportunities/Resources:

- December 10, 2020, 8:30 – 12:30 CDDO Training Session One (CDDO Overview, Article 63, BASIS Assessments, Status Action Forms)
- January 26, 2021, 1:00 – 4:00 CDDO Training Session Two (BCI, Transition Checklist)

Next Affiliate Meeting:

January 13, 2020
11:00