

**Shawnee County CDDO
Affiliate Meeting Minutes
April 13, 2022**

Present: Chuck Peterson, Frankie Holloway, Mike Fitzgerald, Frank Greco, Equi-Venture Farms; Sara Ditch, Tanya Gragg, Caring & Compassionate Care; Shayla Bleidissel, AIS; Beth Gilbert, Sharon Kimbrough, Chandra Nichols, Serenity; Bill Perez, GT Independence; Quinta Avance, Avance-d Community Alternatives; Lorraine Dold, Another Day; Janice Duran, Enabled Hearth; Corby Lockwood, Jesse Cox, Tiffanie Desch, Loving Hearts Training Center, Mike Glaves, Angie Reinking, The Arc of Douglas County; Holly Mace, Sunflower Supports; Robert Haddon, Juvy Haddon, Supportive Living; Dave Skinner, Monaco & Associates; Shelby Fry, Eileen Doran, Angie Dougan, Sally Martin, Loletha Clark, Tina Ruecker, Stephany Semple, TARC; Ramona Macek, Capper Foundation; Amy Harmon, CALM; Mary Stafford, Exploring Life; Mark Gonzalez, Mosaic; Lina Petrel, Gametime Living; Sara Dinkel, Dream Catchers; Beverly Cobb, Circle of Friends; Tracy Vincent, SLI; Sabrina Winston, Haley Fender, Coleen Hernandez, Robert Smith, Christine Hurla, SNCDDO

Andrea Hohman, KDADS Program Integrity and Compliance Specialist

AIR Reporting

- All physical restraints have to be reported
- If chemical restraint (PRN) is given because of a behavior that is escalated to where you have to use the PRN, yes an AIR report needs to be made as well as a CIR. If PRN is given because the person is asking for it (i.e. for anxiety) an AIR does not need to be made but a CIR still needs to be done. If unsure whether to report, please report.
- For questions, contact Kaitlin Urban Kaitlyn.urban@ks.gov
- Sabrina asked providers if they are receiving follow-up from the MCO's on AIR reports and several providers said yes they are getting follow-up.
- When entering Medicaid ID's, please include the zero's in front of the number, it will be 11 digits.
- When reporting a name such as John Smith the 3rd, please enter as 3 lowercase L's as "lll"
- AIR training information was sent out on 4/12.

CDDO Updates:

- 1 person on the HCBS waiting list has been offered funds.
- The capacity report survey was sent out. Please send responses and questions to Robert Smith
- We are currently experiencing issues with our email server. This may affect you if you are running reports from BCI. We are working on the issue and will give an update when it is resolved.

Bill Perez, GT Independence

- Bill presented an overview of the history of GT Independence, services provided, and what to expect from an FMS provider.
- [See information attached.](#)

Training Opportunities/Resources:

- **May 12, 2022** 8:30-12:00 CDDO Training (Session 1: CDDO Overview, Article 63, BASIS, Status Action Forms)
- **May 17, 2022** 1:00-4:00 CDDO Training (Session 2: BCI, Transition Checklist, Critical Incident Reports, PAS Tools)
- Email Christine churla@sncddo.org to sign up for CDDO Training. Both trainings are required for new TCM's.

Next Affiliate Meeting:

May 11, 2022