

CCM/QOC Meeting Minutes January 24, 2018

PRESENT: Traci Vincent, Coleen Hernandez, Carolyn Mowery, Ron Bennett, Sabrina Winston, Lindsey Myer, Dolores Cummings, Billie Padilla, Mary Kennedy, Barb McCummins

- The meeting was called to order at 12:10 pm.
- November 2017 minutes were reviewed and approved by the committee.
- PAS Tool – Coleen is having issues with downloading the tool. She is going to follow-up with CDDO IT.
- Coleen will be sending out a letter for nominations. Sabrina voiced the frustration of trying to recruit new members, what can we do to get more involvement from providers?
- Nomination forms for the Timili Gartner Award was handed out.
- A guardian submitted a complaint to the CDDO QA/QE Team regarding a provider changing their ward's psychotropic medication without their knowledge or approval. The CDDO encouraged the guardian to make an APS report.
- The CDDO is currently working with a TCM Agency on a corrective action plan.
- There are two TCM agencies now taking referrals.
- Discussion on the Affiliate Report regarding more clarity regarding some of the numbers.
- Discussion on changing the PAS Tool with the assistance from TCMs.
- Confidentiality forms to be signed by all committee members.
- Recently a provider was cited by the state due to a person's medical information being compromised.

Updates:

- Dolores shared the frustrations about scheduling Shared Living home visits.
- SLI struggling with staffing during the cold and flu season.
- Ron reported that work is going well. They are expanding their products to include more specialties for the holidays.
- Barb volunteers at the VA and is currently selling Girl Scout Cookies.
- Carolyn has changed jobs and her daughter is keeping her very busy.
- The meeting was adjourned at 12:50 p.m.

Next meeting:
March 21, 2018
12– 1 pm
TARC Training Room