

## **CCM/QOC Meeting Minutes September 25<sup>th</sup>, 2019**

**Present:** Ron Bennett, Lindsey Myer, Mary Kennedy, Angie Dougan, Sabrina Winston, Coleen Hernandez, Christine Hurla

**Absent:** Carolyn Mowery, LeeAnne Skinner, Christopher Scott, Anita Mitts, Barb McCummins, DeeDee Duncan, Beth Eames, Erica Koontz, Ryan Anderson

Meeting called to order at 12:00 pm.

- July meeting minutes were reviewed.
- Discussion: PAS tools
- Discussion: We will look to see if our policies address who is responsible for notifying the CDDO when a tour of providers is being done
- Reviewed new SNCDDO policies:
  - Options Counseling
  - Records Management
- Discussion: Case Management electronic document retention policies/procedures
- CDDO updates:
  - We have the signed state contract
  - We have sent out Affiliate Agreements due October 4
  - Waitlist updates – 2 people have come off the waitlist
  - Final Rule Self-Assessment is available, due January 15
  - Assessor updates: We have an open position and are accepting applications

Meeting adjourned at 12:55 pm.

**Next meeting:  
November 20  
TARC Training  
Room**